

Grant Application Detailed Budget Worksheet

See Instructions tab for Category Details.
Use Budget Narrative to communicate details for each category and line item.

Applicant
Name: Applicant
Address:

City of Achieve
City Hall
500 Main Street
Achieve, XO 01234

NBRC Share should go in the HUD Share.

Other Federal Share should show other Federal funds providing cost share for the project. Confirm the NBRC 80% Federal funding ceiling is not exceeded.

Other sources of funds include non-federal sources such as grant from another organization or loans.

OMB
Expire

Category				Detailed Description of Budget (for full grant period)							
	Estimated Hours	Rate per Hour	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
1. Personnel (Direct Labor)											
Position or Individual											
City Staff	3,120	\$ 65.00	\$202,800		\$202,800						
Roll personnel costs into as few line items as possible. Details for specific personnel funded with NBRC or match dollars can be described in the Budget Narrative. Labor costs associated with grant, including those for in-kind/volunteer serving as match/cost share.											
Total Direct Labor Cost			\$220,300		\$220,300						
2. Fringe Benefits											
	Rate (%)	Base	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Use the standard fringe rates set by your organization. This is not the indirect cost rate. If you plan on reimbursing travel costs as part of the award, they should be separated into the appropriate category of travel and be in alignment with 2 CFR 200.475 and the entities travel policy.											
Total Fringe Benefits Cost											
3. Travel											
3a. Transportation - Local Private Vehicle											
	Mileage	Rate per Mile	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Trans - Local Private Vehicle											
3b. Transportation - Airfare (show destination)											
	Trips	Fare	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income

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Applicant Name: City of Achieve											
Subtotal - Transportation - Airfare											
3c. Transportation - Other	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Transportation - Other											
3d. Per Diem or Subsistence (indicate location	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Per Diem or Subsistence											
Total Travel Cost											
4. Equipment (Only items over \$5,000 Depreciated value)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Equipment Cost											
5. Supplies and Materials (Items under \$5,000 Depreciated Value)											
5a. Consumable Supplies	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Consumable Supplies											
5b. Non-Consumable Materials	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income

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Subtotal - Non-Consumable Materials											
Total Supplies and Materials Cost											
6. Consultants (Type)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Consultants Cost											
7. Contracts and Sub-Grantees (List individually)											
7a. Contracts	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Contracts											
7b. Sub-Grantees (List individually)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Sub-Grantees											
Total Contracts and Sub-Grantees Cost											
8. Construction Costs											
8a. Administrative and legal expenses	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Permits & Fees			\$20,000	\$20,000							
Subtotal - Administrative and legal expenses			\$20,000	\$20,000							

Construction in support of infrastructure projects and non-infrastructure projects with a construction component will use categories 8a-8l to provide details on construction costs. If there are construction costs, applicant will also need to submit a SF424-D.

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Applicant Name: City of Achieve						Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
8b. Land, structures, rights-of way, appraisal, e	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match						
Subtotal - Land, structures, rights-of way, ...											
8c. Relocation expenses and payments	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Relocation expenses and pay											
8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Architect, Engineering costs	\$4,000,000	10%	\$420,000	\$420,000							
Subtotal - Architectural and engineering fees			\$420,000	\$420,000							
8e. Other architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Other architectural and engineering fees											
8f. Project inspection fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Project inspection fees											
8g. Site work	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Site work											

Typical planning, design, and engineering costs are shown in 8d.

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Applicant Name: City of Achieve						Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
8h. Demolition and removal	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match						
8i. Construction	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Stormwater expansion, water storage			\$1,704,700	\$ 425,000			\$300,000			\$ 979,700	
Earthwork, erosion and dust control, drainage			\$1,000,000				\$1,000,000				
Subtotal - Construction			\$2,704,700	\$425,000			\$1,300,000			\$ 979,700	
8j. Equipment			Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Equipment											
8k. Contingencies	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Construction and Inflation contingency	4000000	15%	\$600,000				\$ 600,000				
Subtotal - Contingencies			\$600,000				\$ 600,000				
8l. Miscellaneous	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Construction management services			\$100,000	\$ 100,000							
Subtotal - Miscellaneous			\$100,000	\$100,000							
Total Construction Costs			\$3,864,700	\$985,000			\$1,900,000			\$979,700	
9. Other Direct Costs	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Item											
NEPA review			\$1,000	\$1,000							
Contract with LDD for Grant Administration	2%		\$20,000	\$20,000							

Budget should show estimated costs for construction activities. Activities should be rolled into general line items with details explained in Budget Narrative.

Budget should show estimated costs for all equipment purchases or rentals. Details should be described in the Budget Narrative including types of equipment or rentals and estimated costs.

NEPA Review cost estimate should be included in budget under 9. Other Direct Costs. Consult NEPA webpage for estimated costs that may be needed.

LDD costs should be included in budget under 9. Other Direct Costs. For projects requesting less than \$400,000, LDD costs are \$8,000. For project requesting more than \$400,000 LDD costs are 2% of the requested amount.

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If the project includes an indirect cost rate (ICR), it must be included here as a %. The ICR is the de minimis rate unless the applicant has a Negotiated Indirect Rate Agreement (NICRA) submitted at time of application or within three months of date of award.

NBRC Share total should match amount requested from NBRC.

Other Federal Share should show the total of other Federal funds providing cost share for the project. Confirm the NBRC 80% Federal grant funding ceiling is not exceeded.

The Total Estimated Costs should match the Total Project Costs.

If applicable, Applicant Match should show the total amount in match/cost share provided by the applicant.

Other should show total of other sources of funds (not from Federal/State/Tribal/Applicant sources) providing cost share for the project.

